

Notice Inviting Quotation
For
Procurement of Labels & Ribbon Rolls for
barcode printers for D/o Transfusion
Medicine & Blood Bank
at
All India Institute of Medical Sciences Rishikesh

Ref No : *Proc-HNS/6/2021-213*
Issue Date : *19th November 2021*
Last Date of Submission : *29th November 2021*
Quotation Opening Date : *30th November 2021*



All India Institute of Medical Sciences Rishikesh
Virbhadra Road, Rishikesh, Dehradun, Uttarakhand-249203. Telephone: 0135-2462502
Website : www.aiimsrishikesh.edu.in
Mail Id :- lpch@aiimsrishikesh.edu.in

Invitation of Quotation

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Rishikesh for supply of Items for the Institute as per terms & conditions mentioned below. The filled quotations along with **the entire required document** must reach in the office of the undersigned on or before **29th November 2021, 3:00 PM**. The Envelope containing the quotation would please be sealed and super scribed as under: -

"Quotation for Labels & Ribbon Rolls for barcode printers, File No: Proc-HNS/6/2021-213 Due on 29th November 2021, 03:00PM"

1. Terms & Conditions:

- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever.
- B) Quotations must be in the enclosed prescribed Performa on the letterhead of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative. In case of signing of quotation by the authorized representative, letter of authorization must be attached with the quotation.
- C) Rates must be quoted as per the format specified and taxes, if any, must be written separately.
- D) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected if any overwriting or cutting is found.
- E) If there is any discrepancy in figures, then rates quoted in words will be considered final.
- F) The rates quoted must be valid for **90 days** minimum from the date of opening of the quotation and silence of any bidder/vendor on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the bidder with quotation on the letterhead of supplier/firm/agency.
- I) Firm/agency may satisfy the following conditions and attach self-attested copy of the same with quotation:
 - Firm shall be registered with Government of Uttarakhand/Govt. of India.
 - The firm shall have valid GST No. and IT PAN (must attach details along with quotation)
 - **The firm should not be black listed by any Govt. Agency/Dept.**
- J) Quotations qualified by such vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- K) The supplier may be asked to submit a sample of the product(s), which will be evaluated by a technical evaluation committee. The expenditure incurred for demonstrating the items will be borne by the supplier.
- L) **Delivery Period – 15 days** from issuing purchase order.
- M) **Triplicate Challan and invoice:** Supply must be made with challan in triplicate and GST invoice.
- N) **E-way Bill:** For any purchase order with the consignment of value Rupees Fifty thousand or more, E-way bill must be submitted.

- O) **Liquidated Damage:** - If the supplier fails to deliver the item(s) on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- P) **Payment Terms:** Payment will be made only after satisfactorily delivery, commissioning and inspection of item(s) by the AIIMS Rishikesh.
- Q) **Disputes:** -In the event of any dispute or disagreement arising between the Supplier and any department of AIIMS Rishikesh, the same shall be referred to the Director, AIIMS Rishikesh whose decision will be final and binding upon the Supplier.
- R) AIIMS, Rishikesh reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Rishikesh will be final in this regard.
- S) AIIMS, Rishikesh reserves the right to reject any quotation in part or the whole during quotation inviting process without assigning any reason. Decision of the AIIMS, Rishikesh will be final in this regard.
- T) All disputes shall be subject to Dehradun/Rishikesh District Court Jurisdiction.

**Procurement Officer
AIIMS Rishikesh**

Contact Details:

Procurement Officer, LPC

AIIMS Rishikesh, Pin:249203

Email: lpch@aiimsrishikesh.edu.in

Encl.:

Annexure 1 (Format of Price Bid)

ANNEXURE - 1

[On the letterhead of firm]

PRICE BIDFORM

To
Procurement Officer
AIIMS Rishikesh

Dear Sir,

1. I/We Submitted the quotation for Enquiry No. **"Proc-HNS/6/2021-213"** Due on **29th November 2021, 03:00PM** for Supply of following items at AIIMS Rishikesh.
2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
3. I/We hereby offer to supply at the following rates.

Sr. No.	Name of items	Quantity	Unit price/Pc	Unit Price with GST (___%)/pc	Total Amount
1.	1 Cut Label roll (50 mm*25 mm)	30 Pcs.			
2.	1 Cut Ribbon roll (65 mm*74 mm)	30 Pcs.			
3.	8 Cut Label roll (100 mm*60 mm)	30 Pcs.			
4.	8 Cut Ribbon roll (110 mm*74 mm)	30 Pcs.			
5.	Product Label roll (100 mm*100 mm)	30 Pcs.			
6.	Issue Reservation Label roll (75 mm*50 mm)	30 Pcs.			
7.	Issue Reservation Ribbon roll (80 mm*75 mm)	30 Pcs.			
8.	Group (A, B, AB & O) Positive & Negative color coded Label	4000 Pcs.			
Grand Total					

(Total in words:)

Date _____

Place _____

Signature of Authorized Person) :- _____

(Name) _____

Name of Firm/Company/Agency ____

Phone No. _____

Email: _____

Account No:

Bank:

Branch:

IFSC:

GST NO: